

Republic of the Philippines  
City of Davao

**OFFICE OF THE CITY ADMINISTRATOR**

**REQUEST SLIP**  
**VEHICLE FLEET SYSTEM**

Date: \_\_\_\_\_

Requisitioner	:	_____	_____	_____
		(Name)	(Office)	(Signature)
Purpose	:	_____		
Activity	:	_____		Nature of Request (Please check)
		_____		Verbal: <input type="checkbox"/>
Date of Use	:	_____		Written: <input type="checkbox"/>
Number of Passenger	:	_____		
Destination	:	_____		
Departure Time	:	_____		
Pick-up Time	:	_____		
Instruction/Remarks	:	_____		

APPROVED:

**ERWIN P. ALPARAQUE**  
Asst. City Administrator  
(Administration)

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